

WHSG Public Exam Information

Summer 2026



Friday 24th April – Wednesday 24th June 2026

National Contingency Day: Wednesday 24th June 2026

*Please note that guidance from JCQ states that **candidates should be available and prepared to sit exams 'up to and including' the national contingency day** in case of national or local disruption to exams.*

Morning exams begin at 9am. Afternoon exams begin at 1.30pm.

Candidates **must** line up on the quad **at least 20 minutes** before the exam start time.

Late arrivals should report to the Exams Office immediately on arrival to school and will be accompanied to the exam room. Late arrivals may be reported to the exam board and could result in the paper not being marked.

If you are ill on the day of your exam please inform the Exams Office as early as possible – a doctor's certificate will be required for this date.

IF YOU MISS A PUBLIC EXAM YOU CANNOT SIT IT AT ANOTHER TIME

Ahead of the Exams

Your **individual examination timetable** will be issued after the Easter holidays and will include the date, start time, room and individual seat number for each exam. **Please keep this document safe.**

A copy of each day's seating plans will be displayed outside the exam rooms on the day of the exam. Students are required to check the seating plan **BEFORE** each exam to verify their assigned room and seat. An exam desk card, displaying the student's photograph and candidate number, will be placed on each desk, and students must sit at their designated seat.

Students with **exam clashes** will have these resolved and will receive a separate clash instruction letter after the February half-term. Students must ensure they have read and fully understand these instructions, which follow strict JCQ guidelines and ensure compliance with examination regulations. Students will be supervised by an invigilator at all times, including during any breaks between clash exams.

Students with **Access Arrangements or Reasonable Adjustment provisions** will have a summary letter emailed to them/their parents. Please read this carefully and notify the exams office as soon as possible of any errors or omissions.



On your exam day

This checklist will help you to be as prepared as possible for your exams so that you can focus on doing your best on the day.

Before sitting your exams, ensure you know:

- ☐ the date, time and location of each of your exams. You might find it helpful to write this information in a calendar or planner.
- ☐ who to contact at school or college in case there's an emergency that makes you late or unable to sit your exam.

What you will need:

- ☐ a clear pencil case
- ☐ at least two black ink pens – blue pens are **not acceptable**
- ☐ an approved calculator for relevant exams
- ☐ appropriate apparatus, such as a ruler or protractor, for relevant exams
- ☐ a clear water bottle if you wish to take one in. It **must not** have a label

Contingency sessions:

- ☐ There are contingency sessions within the Summer 2026 exam timetable on the morning and afternoon of 24 June 2026. Make sure you are available on 24 June 2026.

What you cannot take into your exams:

- ☐ any type of phone
- ☐ revision notes
- ☐ any type of watch (this includes analogue, digital and smart watches)
- ☐ smart devices (e.g. AirPods, smart glasses or tablets)



Other important information:

- ☐ Listen carefully to the invigilator's instructions, which will be specific to your exam. If you are unsure of anything, please raise your hand and wait for the invigilator to respond.
- ☐ Fill in your details on the front of your answer booklet.
- ☐ If you need an additional answer sheet, raise your hand and wait for an invigilator to provide one. Remember to add your details to this sheet.
- ☐ If you need to use the toilet or feel unwell, raise your hand and wait for an invigilator to escort you from the exam room.
- ☐ Remember to stay silent – talking to a fellow candidate could result in disqualification from all your exams.

If you have any questions about your exams, please ask your teacher or exams officer.



You can also find useful information about preparing for exams at www.jcq.org.uk/exams-office/information-for-candidates-documents

EFFECTIVE FROM 1 SEPTEMBER 2025

Students must ensure they have read all JCQ instructions, which can be accessed via the links below and on the school website

[Information for Candidates NEA](#)

[Information for Candidates Written Exams](#)

[Information for Candidates Privacy Notice](#)

[Information for Candidates Social Media](#)

[Warning to Candidates](#)

You are
capable of
AMAZING
things.

Equipment

Students may only bring exam materials (black pens, pencils, erasers etc.) in a clear pencil case.

NO tippex/correction fluid, erasable pens or gel pens

Students may bring **ONLY water** in a small, clear, non-coloured, label-free bottle with no markings or patterns. Non-compliant bottles will be removed from the exam room.

Calculator lids and cases must be left outside the exam room. Students are responsible for ensuring that their calculators meet the exam board regulations and clearing the stored memory (see Calculator Regulations)

Bags and other valuables should NOT be taken into the Exam Room. Ensure you allow enough time to store your bag away before lining up,

- *Y11 should use your lockers.*
- *Y12/13 **Bags should not be brought into school.** Any valuables are to be locked away with Mrs McCormack or Miss Day in the Sixth Form offices. If a bag must be brought in, it should be stored on the racks, but students must be mindful that these are not weatherproof. Bags must not be left in Silent Study, the Refectory, or the Canteen.*

***STUDENTS ARE RESPONSIBLE FOR BRINGING ALL NECESSARY EQUIPMENT.
SPARES WILL ONLY BE PROVIDED FOR BREAKAGES***

MOBILE PHONES, SMART DEVICES AND ALL WATCHES ARE STRICTLY FORBIDDEN
Possession of unauthorised items may result in disqualification

Exam Day

You should ensure that you are fully prepared for each exam day.

This includes:

- being well rested
- checking your timetable
- packing all the necessary equipment
- planning your journey so you arrive in good time.
- having a good breakfast/lunch

Year 11 students are expected to be in full school uniform.

Year 12 & 13 students should adhere to the sixth form dress code.



*If you are unavoidably delayed **DON'T PANIC** - Contact the school as soon as possible on 020 8647 2380. Please make sure that you speak to someone in the office and send an email to exams@wallingtongirls.org*

To ensure exams start promptly, all students should line up in the quad in alphabetical order within their tutor groups:

- **Morning exams:** by 8:40 am for entry to the exam room at 8:45 am.
- **Afternoon exams:** by 1:10 pm for entry to the exam room at 1:15 pm.

Students must remain silent while lining up and when entering and taking their seats, so that instructions can be heard by everyone.

YOU ARE UNDER EXAM CONDITIONS AS SOON AS YOU ENTER THE EXAM ROOM

Any attempt to communicate with another candidate in the exam room could be reported as malpractice to the exam boards and may lead to disqualification.

- **Blazers** must be placed on back of chairs.
- Please remove any **hats or hoods**.
- **Lanyards** should be placed on the floor under your desk.

Toilet Breaks: Toilet breaks are not allowed except in cases of emergency. No time back is given for toilet breaks.

When the exam is finished, students will be dismissed by the lead invigilator a row at a time. Students must leave the exam and the school quickly and quietly as other exams may still be taking place.

Results Days

GCE A Level: Thursday 13th August 2026

GCSE: Thursday 20th August 2026

Further details will be communicated nearer the time.

Results envelopes will contain your statement of results and information on grade boundaries and post results services.



You can nominate someone to collect results on your behalf by emailing the Exams Office (exams@wallingtongirls.org). Your nominated proxy must bring photo ID with them on results day.

Uncollected results will be posted first class to your home address after 1pm.

UNCOLLECTED RESULTS WILL BE POSTED OUT. WE DO NOT EMAIL RESULTS

Queries

Staff will be available to answer your queries on results morning. If you need any further assistance/information please contact the Exams Office on 020 8254 9343 or email exams@wallingtongirls.org