



Mobile Phone Policy 2025-26

Students **are not** allowed to use their mobile phones or have headphones in sight, including AirPods and smartwatches, anywhere in the school unless directed by a teacher to use them for a specific task. If they are seen by a member of staff, they will be confiscated immediately and given to Reception.

When on school premises mobile phones should be turned off and away. The exception to this rule is Years 12 and 13 who may use their mobile phones in free classrooms, the Sixth Form study area, and the Sixth Form common room. **Devices must not be used in any other part of the school (e.g. corridors). Sixth Form students are reminded that they act as role models to the rest of the school.**

Students in Years 7, 8, 9 and 10 must not bring into school a mobile phone or a watch with internet access or a camera. Any student in Years 7, 8, 9 and 10 found with such devices will have them confiscated* and will receive a 60 minute Centralised Detention. Parents/ carers will be informed.

* See confiscation below

Policy

Students and staff must be aware that:

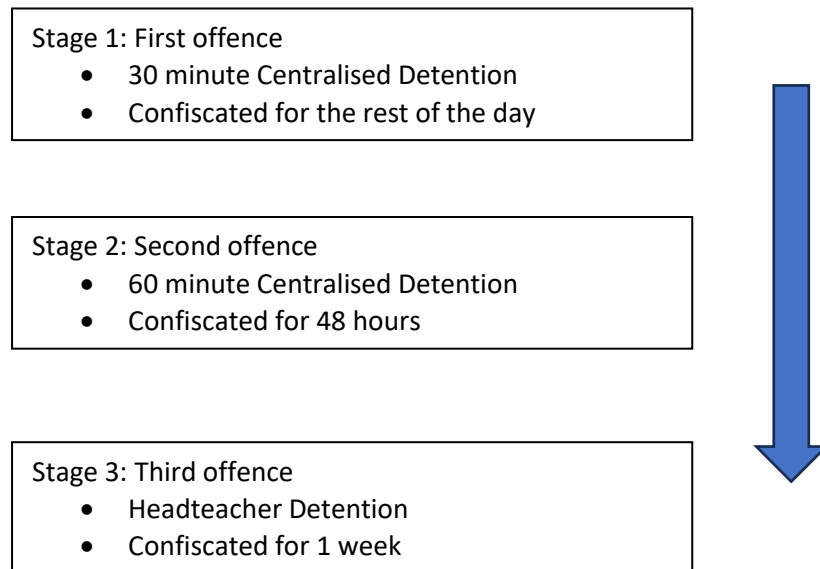
- Students are not allowed to use cameras to film footage, capture photos or record audio of staff or fellow students without the express permission of a member of staff. Images of staff may not be shared under any circumstances.
- No student is allowed to upload to any external site any media footage taken in school (e.g. video, photos, audio, etc.) without express permission from the Headteacher.
- If students need to contact their parents/carers, and vice versa, they should speak to Reception. No direct communication with parents/carers is permitted.
- Sixth Form students may only listen to music (at a quiet level) using headphones in the Sixth Form Common Room. However, students are strongly encouraged to avoid listening to music when completing a task, as it reduces cognitive capacity. Students may not listen to music using headphones whilst completing a set task in class (e.g. revision).
- There can be no expectation that students will have a mobile phone when planning lessons and the use of a mobile phone should be avoided where possible. If it is necessary for students to use their device then this must be supervised closely and devices must be turned off immediately upon completion of task.
- Teachers must not set cover work which includes the use of a mobile phone. However, KS5 teachers may set work which requires the use of a device to access online resources.

Confiscation

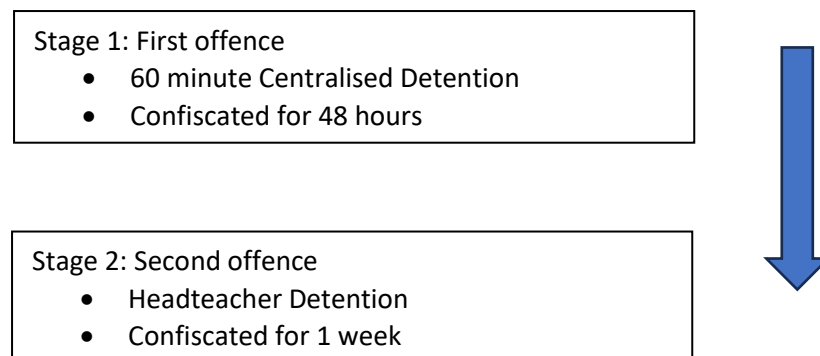
Schools' general power to discipline enables a member of staff to confiscate, retain or dispose of a student's property as a disciplinary penalty, where reasonable to do so. Parents will be asked to collect the confiscated device from Reception. If a parent is unable to collect the device at this time the device will be stored securely until they can. Sixth Form students will be allowed to collect their confiscated device at the end of the day.

Stages

Students in Years 11, 12 and 13 caught using a smartphone/ student in Years 7, 8, 9 and 10 caught using a brickphone:



Students in Years 7, 8, 9 and 10 caught using a smartphone/ found with a smartphone:



Please note that in the case of serious breaches of this policy the school has the right to skip stages including the right to ban a student from bringing their device to school with immediate effect.

The school accepts no responsibility for devices that are lost, damaged or stolen on school premises or transport, during school visits or trips, or while students are travelling to and from school.