



Wallington High School for Girls

Provider Access Policy

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MONITORING AND EVALUATION BY	Senior Leadership Team and Headteacher
APPROVED BY	Local Governing Body
APPROVAL DATE	September 2023
EFFECTIVE DATE	September 2023
PERIOD OF REVIEW	1 year
DATE OF NEXT REVIEW	September 2024

Policy Notes

Policy may be subject to review and revision at any time by the Wallington Local Governing Body notwithstanding that the next review date has not been reached.

Review dates are for guidance only and whilst the intention is always to arrange reviews within the stated time frame all Policy Notes will remain in force until this has taken place and been formally approved by the Wallington Local Governing Body.

Wallington High School for Girls: Provider Access Policy

1. Aims of this policy

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Number of Pupil Encounters

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of

- **First Key Phase (Year 8 and 9) - two encounters for pupils.**
- **Second Key Phase' (Year 10 to 11) - two encounters for pupils.**
- **Third Key Phase' (Year 12 to 13) - Particularly where pupils have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

Scheduling of Pupil encounters

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical

education qualification and apprenticeships that the provider offers

- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Definition of Meaningful Provider Encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

3. Previous External Careers Providers

In previous terms/years, Wallington High School have invited the following providers to provide careers support for the pupils:

• Leicester University	• UEA
• ASK	• Surrey University
• Coulsdon College	• Lancaster University
• Croydon College	• Nottingham University
• Oxford University	• London Metropolitan
• Cambridge University	• Birmingham University
• Mott McDonald	• Birmingham University
• UCL	• Leeds University
• Deloitte	• Liverpool University
• Glasgow University	• Uptree
• Essex University	• Pfizer UK
• Staffordshire University	• Plymouth University
• South Thames College	• Birkbeck University

4. Wallington High School for Girls Pupil Destinations

Last year our year 11 pupils moved to range of providers in the local area after school:

	2023	2022	2021
% Retention from Year 11 to Year 12	88	87	88
Number of Year 11 Leavers	26	28	26

Last year our year 13 pupils moved to range of providers in the local area after school:

	2020		2021		2022	
	Number of Students	%	Number of Students	%	Number of Students	%
Oxbridge	4	2	8	3.6	17	6.8
Russell Group Universities	110	48	121	55.5	148	59.2
Medicine, etc.	15	7	44	20.8	31	12.4
Art College	0	0	0	0	3	1.2
Other Universities	84	37	23	10.5	68	27.2
Apprenticeship	3	1	2	0.9	4	1.6
Gap Year/Unknown	22	10	25	11.4	25	10

5. Management of Provider Access Requests

Procedure

A provider wishing to request access should contact

Jamie Parkinson, Careers Leader, jparkinson@wallingtongirls.org.uk

Opportunities for access

The school offers a minimum of the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme.

Wallington High School will offer providers an opportunity to come into school to speak to pupils or their parents/ carers.

All students have access to independent careers advice, group sessions, careers drop ins and the UNIFROG and eclips packages.

Careers activities are also embedded into Wallington High School curriculum.

Students and Providers can speak to the Careers Leader to identify the most suitable opportunity.

Wallington High School for Girls Careers Program

	Autumn Term	Spring Term	Summer Term
Year 8		PSHCE lessons about career choices.	Makers of the Future Day
Year 9		PSHCE lessons about KS4 Options Talk from Coulsdon College KS4 Options Evening Daughters to Work Day KS4 Subject Presentations GLT Careers Fair	<i>No encounters – legislation requires encounters to take place by 28 February in year 9</i>

Year 10	First Give Project	Personal finance lessons in PSHCE	Makers of the Future Day PSHCE lessons on Post 16 Choices
Year 11	Sixth Form Open Evening PSHCE Sessions on Educated Choices	PSHCE lesson about KS5 options and WEX Talk from Coulsdon College 1 to 1 Guidance Meetings Subject Option Talks GLT Careers Fair Talk from Pfizer	<i>No encounters – legislation requires encounters to take place by 28 February in year 11</i>
Year 12	MMI practice Interviews Study in America evening Oxbridge Evening PSHCE lessons on Post 18 options and WEX	Higher Education Day– talk with external providers about applications to apprenticeships, university and other provisions. Talks on university life and students finance. PSHCE lessons about Higher Education PSHCE lessons on UCAS and Open Days GLT Careers Fair	Personal Statement Day UCAS Application Tutorials Work Experience 1 to 1 about UCAS applications and personal statement University Visits

	Autumn Term	Spring Term	Summer Term
Year 13	Year 13 Interview Day which includes talks from external providers and interview practice. MMI practice Interviews Oxbridge practice interviews	PSHCE lessons on Student Finance	<i>No encounters – legislation requires encounters to take place by 28 February if in year 13</i>

The activities in Bold are opportunities for External Careers providers to visit.

6. Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Library, which is managed by the school librarian. The Careers Library is available to all pupils at lunch and break times. The school sends out weekly careers bulletins and providers are welcome to information to be included here.

7. Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk