

Meeting Minutes

Date: 4th March 2019, 7pm **Venue:** Staff Room WHSG

Chair: Nadia Ahmed **Minutes:** Lisa Griffin

Present: Nadia Ahmed, Lisa Griffin, Richard Booth, Denise Tizzano, Olga Casademunt, Karen Sanchez, Gifty Agbenyeke, Sarah Morris.

Apologies: Joanna Premraj, Michael Riser, Asha Fowells, Simone Barton, Manjeet Lundh, Bela Spencer, Cheryl Hudson, Rouan Brigly.

<u>Item</u>	<u>Action</u>
<p>1. WELCOME</p> <p>Nadia welcomed all those attending and gave apologies for those unable to attend.</p>	
<p>2. UPCOMING EVENTS</p> <p><u>Quiz Night – Friday 15th March 2019</u></p> <ul style="list-style-type: none"> • Rouan and Joanna are currently the only volunteers helping to set up. • Michael will be the Quiz Master • Jill is putting the Quiz together as in all previous events • Gifty to collect the Fish N Chips on the night • Lisa to purchase the balloons for 1st, 2nd and 3rd place • Gilbert to provide wheelbarrow for wine donations (raffle prize) <p><u>July Induction BBQ - Saturday 6th July 2019</u></p> <ul style="list-style-type: none"> • Joanna to lead this event on the day (in Nadia's absence) • Richard to inform the PE staff accordingly <p><u>July Sports Awards Evening - Friday 12th July 2019</u></p> <p>Joanna to lead this event (in Nadia's absence)</p> <p><u>Summer Disco</u></p> <p>Nadia proposed the 7th June as the date for this event</p> <p><u>Christmas Fayre – 30th November 2019</u></p> <p>This event will continue to take place on this date.</p>	<p>RB, JP MR</p> <p>GA LG</p> <p>JP RB</p> <p>JP</p>
<p>3. PREVIOUS EVENTS</p> <p><u>Year 7 & 8 Disco – 8th February 2019</u></p> <p>This event generated approx.£800 profit.</p>	
<p>4. <u>100 CLUB</u></p> <p>Winners: February 2019: Number 46: J Satkunapallen March 2019: Number 48: S Kumar</p>	

5. AOB

- Olga raised the idea of offering incentives to prospective PFA members, possibly in the form of training, offered by the Institute of Fundraising, a charity that provides training for fund-raising, including, for example, using Social Media.
- The issue of registering as a charity was raised. Nadia has been looking into this. A minimum of £5000 p.a. must be raised to register as a charity. We are now in a position to do this.
- Denise has emailed Richard photo examples from the school she works at showcasing alumni achievements.

6. ACCOUNTS

Balance to date = £10,207.00

THE AGM WILL BE HELD ON MONDAY 29TH APRIL 2019